

Applying for Admission Online



Contact Academic Counselor (907) 486-1211 or Registrar (907) 486-1235 for help choosing your degree or major. International Students should contact Kodiak College Registrar (907-486-1235) before beginning this process.

APPLICATION DEADLINES: Fall - August 15 Spring - December 5 Summer - May 1

DEGREE SEEKING INSTRUCTIONS:

1. Go to UAOnline— uaonline.alaska.edu, select **Apply for Admission or Check on Status of Application**.
2. Select the **APPLY** button under University of Alaska Anchorage.
3. It will then prompt you to create a new account.
NOTE: if you have already created an account and you want to change or check the status of your application, select **<<Back to Login**.
4. Select and complete **My Profile**.
5. Select and complete **My Application**. Make sure Kodiak College is selected under campus and you have selected the correct semester you wish to attend. In order for the application to be submitted, the \$40 fee must be paid.

NON-DEGREE SEEKING INSTRUCTIONS:

1. Go to UAOnline— uaonline.alaska.edu, select **Just want to take a class? Non-Degree Seeking Application**.
2. If you have never taken a class before, select **New Student** to create your **Login ID** and **PIN**. If you have taken a class before, select **Current/Prior Student** and enter your UA username and password*.
3. Select **Kodiak** as your campus and choose the **Non-Degree Seeking** Application Type.
4. Then select the term you wish to attend and enter your name.
5. Continue to fill out your application and once completed, select **Application is Complete**.

*Don't know your login credentials? Go to me.uaa.alaska.edu or call 1-877-633-3858

For more information, contact Kodiak College Registrar (907) 486-1235 or studentservices@kodiak.alaska.edu

Degree/Certificate Seeking Student Checklist

Admission advising prior to starting this process is highly recommended.

Contact the [Registrar](#) at (907) 486-1235 to make an appointment.

- Submit an Application for Admission to a Degree or Certificate Program.**

Apply online at [UAOnline](#) (uaonline.alaska.edu). A **\$40.00 application fee is required** and must be paid with a credit card to submit your application online. Call Student Services at (907) 486-1235 for directions if you do not have a credit card.
- File for Financial Aid.** Admission to a certificate or degree program is required for most types of financial aid.
 - **Free Application for Federal Student Aid (FAFSA).** Apply online EARLY at fafsa.ed.gov. The federal school code for Kodiak College is **011462**. Call the toll-free number at 1-800-433-3243 for assistance between 8 am and 8 pm.
 - **Scholarships.** Refer to the [Kodiak College Website](#) (koc.alaska.edu) for current local scholarships.
 - **Veteran's Assistance Benefits.** Apply online at gibill.va.gov. Call the VA Education line at 1-888-442-4551 or Kodiak College VA School Certifying Official at (907) 486-1214 with questions.
- Consider Housing Options.**

A suitable place to live (and study) is a key to success in college!
- Submit High School Transcripts.**

Contact your former high school or GED-granting institution to have an official copy of your high school transcript or GED test scores sent to Kodiak College Student Services. If you received your GED in Alaska, you can call (907) 465-4685 to order your transcript. If transcripts are available electronically from a secure server, have the transcripts sent to studentservices@kodiak.alaska.edu.
- Submit College Transcripts.**

Transfer students are required to submit official college transcripts from all colleges attended prior to enrollment at Kodiak College. Military transcripts and military identification must also be provided. Consult the Transfer Credit Resource Site found at [UAOnline](#) (uaonline.alaska.edu) for more information. If transcripts are available electronically from a secure server, have the transcripts sent to studentservices@kodiak.alaska.edu.
- Complete an Approved Placement Test.**

All degree-seeking students are required to submit placement test scores or proof of pre-requisites for college writing and math courses. Make an appointment to take the test at the [Test Center](#) website (koc.alaska.edu/faculty-staff/campus-resources/test-center); the cost is \$18.00. Study guides are available from the Test Center Website. Test preparation assistance is available at The Learning Center, (907) 486-1232.
- Meet with your Academic Advisor prior to registration.**

Academic advising is an important component of student success and academic planning is crucial in reaching academic goals. Contact your [advisor](#) (koc.alaska.edu/advising-contacts) to make an appointment or call (907) 486-1211.
- Register for Classes!**

Register at [UAOnline](#) (uaonline.alaska.edu), in person on campus, or on the U.S. Coast Guard Base. **Important note: It is the student's responsibility to review the academic calendar for important dates and deadlines. Access the [academic calendar](#) at www.koc.alaska.edu.**
- Make a plan to pay for your education.**

Check the status of your Financial Aid in [UAOnline](#) (uaonline.alaska.edu). Call (907) 486-1214 for financial aid advising and further options.
- Attend Orientation.**

Orientation is required for new students and is offered on campus on Wednesday the week before Fall and Spring semesters begin. **Date:** _____ **Time:** _____